

**PROPOSITION O ADMINISTRATIVE OVERSIGHT COMMITTEE (AOC) and
CITIZENS OVERSIGHT ADVISORY COMMITTEE (COAC)**

Joint Special Meeting
Thursday, August 29, 2024

200 N. Main Street, Los Angeles
City Hall East – Room 1500
(Main Conference Room)
3:00 PM

AOC Members:

Matthew W. Szabo, City Administrative Officer, Chair (CAO)
Sharon M. Tso, Chief Legislative Analyst (CLA)
Teresa Villegas, Board of Public Works
Ryan Jackson, Office of the Major
David Pettijohn, Los Angeles Department of Water & Power

COAC Members:

Adi Liberman, Chair
Francine Diamond
Miguel Luna
Cynthia McClain-Hill
Craig A Perkins

Staff Contact:	Office:	Staff Phone:
Jennifer Lau	CAO	(213) 562-9786
Salyna Cun	CAO	(213) 978-2603
Blayne Sutton-Wills	CLA	(213) 473-7573

Bold indicates members and staff present

Note: The minutes below follow the order in which the meeting's agenda items were discussed.
Discussion began at 3:00 pm with three committee members present.

PUBLIC COMMENTS: General Public Comment, Multiple Agenda Item Comment

None.

AGENDA ITEMS:

1. Approval of the minutes from October 26, 2023 regular meeting – Action by Committee.
DISPOSITION: Approved.

2. Verbal update from the City Administrative Officer (CAO)/Chief Legislative Analyst (CLA)/Citizens Oversight Advisory Committee (COAC) representative on the Proposition O (Prop O) issues and COAC meetings – Information only.
 - BOE/BOS will seek alternative funding for the Penmar Water Quality Phase III project rather than cancel the project. According to BOS, CD 11 supports this project to move forward.
 - The Prop O funding update includes the cash balance and future bonds proceeds of \$98,304,519 plus pending grants in the amount of 11 million totaling \$109,304,519 in available Prop O funding. The future Prop O funding needs include \$113,310,884, and the Prop O staffing 2024-25 appropriation in the amount of \$3,694,653 running at a deficit in the amount of \$7,711,018. \$2,541,451 for the Penmar Water Quality Phase III project is included in the \$113,310,884.
3. Report from the Bureau of Engineering (BOE) and Bureau of Sanitation (BOS) relative to the scope adjustment for the Aliso Creek-Limekiln Creek Restoration (Aliso Limekiln) project – Action by Committee.
 - BOE recommended dividing the Aliso Limekiln project into two phases and requested authorization to proceed with phase 1 with the previously approved budget. The location of the Aliso Limekiln project is in Council District 12. The project's updated construction cost estimate from late 2024 comes to \$29,266,467 creating a budget gap of \$13,126,378. The proposed Ph I, including escalation and contingency, is estimated to be \$16,081,707. The proposed Ph II, including escalation and contingency, is estimated to be \$16,852,099. The project estimated total budget is \$32,933,806, including staffing costs.

DISPOSITION: Approved

4. Recommendations from BOS and BOE on Penmar Water Quality Improvements Phase III project – Action by Committee.
 - In May 2019, the Penmar Water Quality Phase III project was awarded a grant in the amount of \$2,541,451 through Prop 84. However, the grant required the project to be completed by the end of 2022. In April 2021, council approved the Penmar Water Quality Phase III to front fund the Prop 84 from Prop O, and the design began in August 2021 and was completed in November 2021.
 - The estimated cost of the project was \$1,660,770, but the bids in February 2022 were \$3,989,000 and the additional funding was not approved at the time. The current status of this project is on hold.
 - From BOE/BOS standpoint, there is a lot of process control and coordination that needs to be in place to support the project, therefore BOE/BOS proposes to keep the Penmar Water Quality Phase III project on hold until recommendations of the pilot study and discussions with the LA County Department of Public Health can be assessed.
 - AOC committee members David Pettijohn raised a concern about the Department of Public Health retracting the permit from the project while in progress and advise BOE/BOS to consult City Attorney on this issue.

DISPOSITION: Received.

5. Report from BOE on the status of the Program and Master Schedule updates for 2024-25 – Action by Committee.
 - BOE proposed that the Aliso Limekiln Creek Restoration project completion timeline be extended as follows: Design phase to end in November 2024; Bid & Award phase to end in May 2025; Construction phase to end in August 2027, and Post Construction to end in August 2028.
 - BOE proposed that the Argo Drain Sub-Basin Facility project completion timeline be extended as follows: Post Construction phase to end in September 2025. This extension is required to complete the Post Construction phase that includes obtaining Building & Safety certificates and the Board of Public Works' acceptance of the project's completion.
 - BOE proposed that the Taylor Yard G2 Water Quality Improvements project completion timeline be extended as follows: Pre-Design phase to end in July 2029; Design phase to end in October 2025; Construction phase to end in March 2028, and Post Construction to end in September 2028.
 - BOE proposed that the Westwood Neighborhood Greenway SCADA project completion timeline be extended as follows: Design phase to end in November 2024; the Bid & Award phase to end in May 2025; Construction phase to end in July 2026, and Post Construction phase to end in July 2027.

DISPOSITION: Approved.

6. Report from BOE relative to the Proposition O Staffing Appropriation for Fiscal Year 2024-25 – Action by Committee.
 - BOE requests for the approval of the appropriation of up to \$3,694,653 for Proposition O staffing cost of the Bureaus of Contract Administration (BCA), the Bureau of Engineering (BOE), and the Bureau of Sanitation (BOS) to continue and sustain project implementation.
 - Authorize the office of the City Administrative Officer (CAO), in conjunction with BOE to review proposed staffing cost and to make technical corrections as needed to the recommendations in this correspondence.
 - Instruct the Controller to reimburse the funding source that are used to front fund staffing costs for Proposition O Program for fiscal year 2024-25.

DISPOSITION: Approved.

Meeting Adjourned at 3:50 PM.